



CITY COUNCIL AGENDA - REVISED
Tuesday, March 7, 2023 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the February 21, 2023, Council Meeting
2. Approve Claims and Payroll
3. Consider approval of a Special Designated Liquor License to Sandbar Chapter of Ducks Unlimited Inc. for their fundraising event on April 14, 2023, from 5:00 p.m. to 12:00 a.m. at the Sarpy County Fairgrounds, 100 Main Street, Springfield

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Consider proposals received for a license to use the land at the northwest corner of Main and 1st Streets, Springfield to operate a temporary fireworks stand.
3. Travis Riley, SYAA – requests approval to seek sponsors for SYAA, by selling metal baseball panel signs that will be hung on the outfield fence with business logos, etc.
4. Discuss Connie Manzer's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog

3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, March 7, 2023, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Murtha, seconded by Craney, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims and Payroll:

General				
46753	6084-10-10	Aflac-Gen	68.60	Ameritas Life Insurance Corp.
46759	7455-10-10	Internet-Gen	127.97	Charter Communications
46821	7270-10-10	Insurance-Gen	25.00	CNA Surety
46725	6080-10-10	Health Insurance-Gen	2,875.73	Blue Cross Blue Shield
46717	6080-10-10	Health Insurance-Gen	122.77	Delta Dental
46762	7480-10-10	Janitorial-Gen	240.00	Executive Janitorial Corporation
46763	7205-10-10	Subscriptions-Gen	5.00	First National Bank of Omaha
46763	8010-10-10	Office Supplies-Gen	15.98	First National Bank of Omaha
46763	7045-10-10	Prof Svcs-Tech Support-Gen	16.03	First National Bank of Omaha
46763	7230-10-10	Postage/Shipping-Gen	36.09	First National Bank of Omaha
46763	9010-10-10	Office Equipment-Gen	36.80	First National Bank of Omaha
46763	7330-10-10	Telephone-Gen	190.98	First National Bank of Omaha
46763	8200-10-10	Miscellaneous-Gen	367.59	First National Bank of Omaha
46763	8130-10-10	R&M Building-Gen	410.20	First National Bank of Omaha
46763	7180-10-10	Education-Gen		First National Bank of Omaha
46764	9010-10-10	Office Equipment-Gen	88.42	Five Points Bank
46764	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
46802	7185-10-10	Lodging-Gen	229.90	Holiday Inn

46767	7030-10-10	Prof Svcs-Planning-Gen	1,410.00	JEO Consulting Group, Inc.
46771	7045-10-10	Prof Svcs-Tech Support-Gen	300.00	Massman, Nelson, Reinig PC
46773	8030-10-10	Supplies-Gen	52.10	Menards
46777	7320-10-10	Natural Gas-General	136.97	Metropolitan Utilities District
46782	7010-10-10	Prof Svcs-Engineer-Gen	942.95	Olsson
46784	7310-10-10	Electricity-Gen	324.50	OPPD
46749	6080-10-10	Health Insurance-Gen	146.17	PLIC - SBD Grand Island
46787	7046-10-10	Prof Svcs-Building Inspector	925.23	Sarpy County Building Inspector
46788	7060-10-10	Animal Control-Gen	403.00	Sarpy County Fiscal Administrator
46789	7050-10-10	Law Contract-Gen	9,771.00	Sarpy County Treasurer
46791	7020-10-10	Prof Svcs-Legal-Gen	1,908.20	Seidler & Seidler, P.C.
46794	8130-10-10	R&M Building-Gen	81.98	Springfield Ace Hardware
46796	7270-10-10	Insurance-Gen	75.09	Travelers
46798	7270-10-10	Insurance-Gen	610.04	USI Insurance Services LLC
46800	7280-10-10	Laundry-Gen	146.61	Walkers Uniform Rental
48786	7340-10-10	Waste Disposal-Gen	28.93	Waste Connections of Nebraska, Inc
Total			22,246.12	
Library				
46752	8060-20-10	Books/Videos/Maps-Lib	326.88	Amazon Capital Services
46751	8060-20-10	Books/Videos/Maps-Lib	760.25	Amazon/SYNCB
46753	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance Corp.
46754	8060-20-10	Books/Videos/Maps-Lib	51.02	Baker & Taylor
46725	6080-20-10	Health Ins- Library	479.56	Blue Cross Blue Shield
46717	6080-20-10	Health Ins- Library	25.95	Delta Dental
46761	8060-20-10	Books/Videos/Maps-Lib	236.54	Diamond Lake Books
46763	7330-20-10	Telephone-Lib	100.94	First National Bank of Omaha
46801	8060-20-10	Books/Videos/Maps-Lib	149.94	Lerner Publishing Group, Inc
46768	8060-20-10	Books/Videos/Maps-Lib	156.93	Lerner Publishing Group Inc
46790	7480-20-10	Janitorial-Lib	300.00	Marcie Schmieder
46777	7320-20-10	Natural Gas-Lib	308.78	Metropolitan Utilities District
46775	8060-20-10	Books/Videos/Maps-Lib	155.76	MicroMarketing, LLC
46781	7330-20-10	Telephone-Lib	63.32	Nebraska Technology & Telecommunication
46784	7310-20-10	Electricity-Lib	205.09	OPPD
46749	6080-20-10	Health Insurance-Lib	100.03	PLIC - SBD Grand Island
46793	8060-20-10	Books/Videos/Maps-Lib	164.68	Smart Apple Media
46750	9062-20-10	Security System-Lib	80.00	The ADT Security Corporation
46796	7270-20-10	Insurance-Lib	75.09	Travelers
46798	7270-20-10	Insurance-Lib	266.46	USI Insurance Services LLC
48786	7340-20-10	Waste Disposal-Lib	34.71	Waste Connections of Nebraska, Inc
Total			4,068.33	
Library Rest				
46755	8070-21-10	Library Supplies-Lib Rest	63.17	Brodart Co.
46765	8060-21-10	Books/Videos/Maps-Lib Rest	124.87	Cengage Learning Inc/Gale
46757	8060-21-10	Books/Videos/Maps-Lib Rest	91.68	Center Point Large Print
46760	8070-21-10	Library Supplies-Lib Rest	122.87	Demco
46764	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
46775	8060-21-10	Books/Videos/Maps-Lib Rest	34.95	MicroMarketing, LLC
46785	8070-21-10	Library Supplies-Lib Rest	219.96	Quill Corporation
Total			751.01	
Park				

46725	6080-30-10	Health Ins- Park	1,049.12	Blue Cross Blue Shield
46717	6080-30-10	Health Ins- Park	50.82	Delta Dental
46784	7310-30-10	Electricity-Park	491.03	OPPD
46749	6080-30-10	Health Insurance-Park	123.78	PLIC - SBD Grand Island
46794	8030-30-10	Supplies-Park	4.97	Springfield Ace Hardware
46794	9040-30-10	Tools & Misc Equip-Parks	34.36	Springfield Ace Hardware
46796	7270-30-10	Insurance-Park	262.82	Travelers
46798	7270-30-10	Insurance-Park	392.67	USI Insurance Services LLC
48786	7340-30-10	Waste Disposal-Park	199.88	Waste Connections of Nebraska, Inc
Total			2,609.45	
Community Bldg				
46762	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
46777	7320-40-10	Natural Gas-Community Bldg	525.03	Metropolitan Utilities District
46784	7310-40-10	Electricity-Community Bldg	123.15	OPPD
46794	8130-40-10	R&M Building-Community Bldg	15.39	Springfield Ace Hardware
46794	8030-40-10	Supplies-Community Bldg	40.53	Springfield Ace Hardware
46796	7270-40-10	Insurance-Community Bldg	18.77	Travelers
46798	7270-40-10	Insurance-Community Bldg	206.85	USI Insurance Services LLC
46800	7280-40-10	Laundry-Community Bldg	451.59	Walkers Uniform Rental
48786	7340-40-10	Waste Disposal-Community Bldg	76.37	Waste Connections of Nebraska, Inc
Total			1,687.68	
Water				
46753	6084-50-20	Aflac-Water	9.75	Ameritas Life Insurance Corp.
46725	6080-50-20	Health Ins- Water	1,571.31	Blue Cross Blue Shield
46717	6080-50-20	Health Ins- Water	61.39	Delta Dental
46767	9155-50-20	GIS-Water	4,647.50	JEO Consulting Group, Inc.
46776	7420-50-20	Testing-Water	99.84	Midwest Laboratories
46778	7045-50-20	Prof Svcs-Tech Support-Water	221.55	Municipal Supply
46778	9042-50-20	Meter Upgrades	2,149.78	Municipal Supply
46781	7330-50-20	Telephone-Water	229.00	Nebraska Technology & Telecommunication
46779	7420-50-20	Testing-Water	18.00	NEPublic Health Environmental Lab
46782	9090-50-20	New Well-Water	9,662.53	Olsson
46783	7430-50-20	Digger's Hotline-Water	16.34	One Call Concepts, Inc.
46784	7310-50-20	Electricity-Water	1,251.58	OPPD
46749	6080-50-20	Health Insurance-Water	62.41	PLIC - SBD Grand Island
46772	7260-50-20	Printing-Water	391.33	Storey Kenworthy/Matt Parrott
46796	7270-50-20	Insurance-Water	450.55	Travelers
46803	7230-50-20	Postage/Shipping-Water	197.52	US Postal Service
46798	7270-50-20	Insurance-Water	652.12	USI Insurance Services LLC
46799	7330-50-20	Telephone-Water	12.87	Verizon Wireless
Total			21,705.37	
Sewer				
46753	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
46725	6080-60-30	Health Ins-Sewer	1,845.42	Blue Cross Blue Shield
46717	6080-60-30	Health Ins- Sewer	74.35	Delta Dental
46767	9155-60-30	GIS-Sewer	4,647.50	JEO Consulting Group, Inc.
46776	7420-60-30	Testing-Sewer	636.50	Midwest Laboratories
46778	7045-60-30	Prof Svcs-Tech Support-Sewer	221.55	Municipal Supply
46782	7010-60-30	Prof Svcs-Engineer-Sewer	141.72	Olsson
46784	7310-60-30	Electricity-Sewer	3,167.55	OPPD
46749	6080-60-30	Health Insurance-Sewer	78.25	PLIC - SBD Grand Island

46772	7260-60-30	Printing-Sewer	391.33	Storey Kenworthy/Matt Parrott
46796	7270-60-30	Insurance-Sewer	244.04	Travelers
46803	7230-60-30	Postage/Shipping-Sewer	197.52	US Postal Service
46798	7270-60-30	Insurance-Sewer	490.84	USI Insurance Services LLC
46799	7330-60-30	Telephone-Sewer	12.87	Verizon Wireless
Total			12,159.19	
Street				
46725	6080-70-40	Health Ins- Street	2,422.21	Blue Cross Blue Shield
46756	8030-70-40	Supplies-Street	68.79	Carroll Construction Supply
46756	9040-70-40	Tools & Misc Equip-Street	136.36	Carroll Construction Supply
46758	8150-70-40	R&M Vehicle-Street	2,267.59	Chad's Auto Repair
46759	7455-70-40	Internet-Street	72.98	Charter Communications
46759	7455-70-40	Internet-Street	107.98	Charter Communications
46717	6080-70-40	Health Ins- Street	63.80	Delta Dental
46766	8090-70-40	Asphalt & Concrete-Street	138.06	Home Depot Credit Services
46767	9155-70-40	GIS-Street	1,718.75	JEO Consulting Group, Inc.
46769	9040-70-40	Tools & Misc Equip-Street	15,030.55	Logan Contractors Supply
46770	9037-70-40	Heavy Machinery-Street	2,650.00	Lutz Welding LLC
46773	9040-70-40	Tools & Misc Equip-Street	104.38	Menards
46777	7320-70-40	Natural Gas-Street	1,310.68	Metropolitan Utilities District
46774	8225-70-40	R&M Street Signs&Posts-Street	464.62	Michael Todd & Company
46781	7330-70-40	Telephone-Street	145.99	Nebraska Technology & Telecommunication
46784	7310-70-40	Electricity-Street	2,481.58	OPPD
46749	6080-70-40	Health Insurance-Street	127.01	PLIC - SBD Grand Island
46794	8030-70-40	Supplies-Street	1.90	Springfield Ace Hardware
46794	8140-70-40	R&M Equipment-Street	19.99	Springfield Ace Hardware
46794	9040-70-40	Tools & Misc Equip-Street	174.12	Springfield Ace Hardware
46796	7270-70-40	Insurance-Street	750.91	Travelers
46798	7270-70-40	Insurance-Street	887.02	USI Insurance Services LLC
46799	7330-70-40	Telephone-Street	40.22	Verizon Wireless
46800	7290-70-40	Uniform Allowance-Street	30.78	Walkers Uniform Rental
48786	7340-70-40	Waste Disposal-Street	59.71	Waste Connections of Nebraska, Inc
Total			31,275.98	
Keno				
46780	9174-80-70	Keno CB Project	4,395.00	KNSM Enterprises, LLC
46792	9175-80-70	Community Bldg-Keno	1,622.72	Sherwin Williams Co.
46794	9175-80-70	Community Bldg-Keno	45.35	Springfield Ace Hardware
46795	9175-80-70	Community Bldg-Keno	112.00	Sunbelt Rentals
46797	9175-80-70	Community Bldg-Keno	948.95	United Rentals (North America), Inc
Total			7,124.02	
		Water Refund	309.03	
		Payroll	60,737.63	
		Voya Retirement ER	7,654.24	
		Medical Reimbursement	616.52	

Agenda Item 1. Sgt. Andrea Hurt with the Sarpy County Sheriff's Department reviewed the monthly service report. Sgt. Hurt reported that the overnight parking tickets are going well. There are four new deputies who have started and a few promotions so we will see different faces around soon.

Agenda Item 2. Motion by Murtha, seconded by Herzog, to approve the proposal from Kracklin' Kirks Fireworks for a license to use the unimproved land owned by the City of Springfield at the northwest corner of Main and 1st Streets, Springfield for the purpose of operating a temporary fireworks stand for the July 4th selling period. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. Travis Riley, Springfield Youth Athletic Association, requested permission to install 4 foot diameter baseball shaped signs on the baseball field fence at City Park. The signs would serve as sponsorship opportunities for local businesses to put their business logos on them. The signs will be put on the infield fence in order to keep the center field fence area open, and along the parking lot fence. The cost of the signs has not been decided yet. The signs will be taken down when it is not baseball and softball season. Council requested to see the signs when they are done. Motion by Murtha, seconded by Craney, to allow the Springfield Youth Athletic Association to install sponsorship signs on the fencing at City Park ball field. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 4. Motion by Herzog, seconded by Neitzel, to move agenda item 4, regarding Connie Manzer's annual review and proposed merit increase, into executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Neitzel.

Agenda Item 2. Herzog reported that the community building is repainted and looks great and is back to being busy.

Agenda Item 3. Murtha reported that Tyler Holdorf, Parks Director, has been working on making frames for the communication boards.

Agenda Item 4. Craney reported that he visited with Bryan Cherry, Street Commissioner, who is keeping busy with grading alleys.

Agenda Item 5. Mayor Roseland reported that the Mayors panel for hiring a new Papillion Fire Chief is going great and the panel has interviewed two candidates with one more interview on March 10, 2023.

Agenda Item 6. Andie Ledenbach, Utility Billing Clerk/Assistant City Clerk, asked Council if they are okay with getting an additional port-a-potty for Buffalo Park. Council agreed this was okay to do but would like a handicap accessible one.

Executive Session

Motion by Herzog, seconded by Neitzel, to enter into executive session at 7:18 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to leave executive session at 7:20 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to give Connie Manzer, Library Assistant, a \$0.75 annual merit increase. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:20 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 7, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kelly Shemek
City Clerk